

## IN YEAR APPLICATION FORM

| SECTION 1 - PUPIL'S PERSONAL DETAILS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                  |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------|--|
| Pupil's surname                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  | Pupil's forename |  |
| Legal surname                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  | Legal forename   |  |
| Date of birth                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  | Gender           |  |
| Pupil's address                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                  |  |
| Country of birth                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  | Nationality      |  |
| Child's first language                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  | Religion         |  |
| Date of arrival in UK (if applicable)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                  |  |
| Previous school name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                  |  |
| Previous school address                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                  |  |
| Previous school telephone number                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                  |  |
| <p>Travel (Please tick <b>one</b> box only)</p> <p><input type="checkbox"/> Walk; <input type="checkbox"/> Car/Van; <input type="checkbox"/> Car share; <input type="checkbox"/> Bike; <input type="checkbox"/> Taxi; <input type="checkbox"/> Bus; <input type="checkbox"/> Other.</p> <p>Lunch (Please tick)</p> <p><input type="checkbox"/> Free school meal; <input type="checkbox"/> Paid school meal; <input type="checkbox"/> Sandwiches;</p> <p>Special dietary requirements</p> <p>Please indicate if parent/carer is in the Armed Services (Army, Navy, RAF) Yes/No</p> |  |                  |  |



Please tick if your child has been:

☐ Adopted from care; ☐ Left care under a Residential Order ☐ Left care under a Special Guardianship Order; ☐ Left care under a Child Arrangement Order.

If you have answered yes to any of the above questions, please provide further evidence in order for us to support your child.

**Does your child have a current EHCP?** Yes/No - delete as applicable

Are you aware of any additional needs your child might have? Yes/No - delete as applicable.

If yes please add details here \_\_\_\_\_

\_\_\_\_\_

## SECTION 2 - PUPIL'S FAMILY DETAILS

### Priority contact 1 - MR/MRS/MISS/MS (please circle)

|                                 |  |                         |        |
|---------------------------------|--|-------------------------|--------|
| Forename                        |  | Surname                 |        |
| Relationship to child           |  | Parental responsibility | YES/NO |
| Address (if different to child) |  | Telephone number        |        |
| Email address                   |  |                         |        |

### Priority contact 2 - MR/MRS/MISS/MS (please circle)

|                                 |  |                         |        |
|---------------------------------|--|-------------------------|--------|
| Forename                        |  | Surname                 |        |
| Relationship to child           |  | Parental responsibility | YES/NO |
| Address (if different to child) |  | Telephone number        |        |
| Email address                   |  |                         |        |



| SECTION 3 - SIBLINGS |  |                     |  |                    |    |
|----------------------|--|---------------------|--|--------------------|----|
| Number of siblings   |  | Place in the family |  |                    | of |
| SIBLING DETAILS      |  |                     |  |                    |    |
| Name                 |  | Date of Birth       |  | School they attend |    |
| Name                 |  | Date of Birth       |  | School they attend |    |
| Name                 |  | Date of Birth       |  | School they attend |    |
| Name                 |  | Date of Birth       |  | School they attend |    |

| SECTION 4 – EMERGENCY DETAILS |  |              |  |
|-------------------------------|--|--------------|--|
| First contact                 |  |              |  |
| Full Name                     |  | Address      |  |
| Contact number                |  | Relationship |  |
| Second contact                |  |              |  |
| Full Name                     |  | Address      |  |
| Contact number                |  | Relationship |  |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |                           |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------|--|
| <b>Third contact</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |                           |  |
| Full Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  | Address                   |  |
| Contact number                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  | Relationship              |  |
| <b>Health and Medical</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                           |  |
| Known medical conditions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |                           |  |
| Medicines required at school                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |                           |  |
| Doctor's name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  | Practice name             |  |
| Practice address                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  | Practice telephone number |  |
| <b>When would you like the student to start?</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |                           |  |
| <b><i>Your child cannot be guaranteed a place at any school including their catchment school</i></b>                                                                                                                                                                                                                                                                                                                                                                                                                |  |                           |  |
| <i>The Academy will use the information you have provided in accordance with the General Data Protection Regulation. The information may be checked and/or shared where necessary with other admission authorities, local authorities, school or educational professionals and Suffolk County Council. The information may also be shared with other agencies to help you and your family to receive the appropriate services for your child's education, to help prevent fraud or if required to do so by law.</i> |  |                           |  |
| <b>Parental Declaration (must be completed)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |                           |  |
| <b><i>I confirm that I have read the relevant In-Year Admissions to School in Suffolk 2026/2027 guide, the admissions policy for the school, the relevant Directory of Schools and any guidance notes. I also confirm that the information I have given on this form is true and</i></b>                                                                                                                                                                                                                            |  |                           |  |



|                                                   |              |
|---------------------------------------------------|--------------|
| <b><i>that I have parental responsibility</i></b> |              |
| <b>Signature of Parent/Carer</b>                  | <b>Date:</b> |
| <b>School use only</b>                            |              |
| Date application received:                        |              |

Please indicate your child's ethnic origin by ticking **ONE** of the following:

|      |                                |      |                        |
|------|--------------------------------|------|------------------------|
| OAFG | Afghan                         | OMAL | Malay                  |
| AAFR | African Asian                  | CMAL | Malaysian Chinese      |
| AKS  | AKAS- KAshmiri                 | AMPK | Mirpuri Pakistani      |
| WALB | Albanian                       | OMRC | Moroccan               |
| OARA | Arab Other                     | ANEP | Nepali                 |
| MAOE | Asian & Any Other Ethnic Group | AOTA | Other Asian            |
| MABL | Asian & Black                  | BOTB | Other Black            |
| MACH | Asian & Chinese                | BAOF | Other Black African    |
| ABAN | Bangladeshi                    | COCH | Other Chinese          |
| BANN | Black - Angolan                | OOEG | Other Ethnic Group     |
| BCON | Black - Congolese              | MOTM | Other Mixed Background |
| BGHA | Black - Ghanaian               | AOPK | Other Pakistani        |
| BNGN | Black - Nigerian               | WOWB | Other White British    |
| BSLN | Black - Sierra Leonean         | OPOL | Polynesian             |
| BSOM | Black - Somali                 | WPOR | Portuguese             |
| BSUD | Black - Sudanese               | REFU | Refused                |
| MBOE | Black & Any Other Ethnic Group | WSER | Serbian                |
| MBCH | Black & Chinese                | CSNG | Singaporean Chinese    |



|      |                                  |      |                                    |
|------|----------------------------------|------|------------------------------------|
| BCRB | Black Caribbean                  | ASNL | Sinhalese                          |
| BEUR | Black European                   | ASLT | Sri Lankan Tamil                   |
| BNAM | Black North American             | CTWN | Taiwanese                          |
| WBOS | Bosnian- Herzegovinian           | OTHA | Thai                               |
| MCOE | Chinese & Any Other Ethnic Group | WIRT | Traveller of Irish Heritage        |
| WCRO | Croatian                         | WTUK | Turkish                            |
| OEGY | Egyptian                         | WTUC | Turkish Cypriot                    |
| OFIL | Filipino                         | OVIE | Vietnamese                         |
| WGRK | Greek                            | WOTW | White                              |
| WGRC | Greek Cypriot                    | WCOR | White - Cornish                    |
| WROM | Gypsy/Roma                       | WIRI | White - Irish                      |
| CHKC | Hong Kong Chinese                | WSCO | White - Scottish                   |
| AIND | Indian                           | WWEL | White - Welsh                      |
| NOBT | Information Not Yet Obtained     | MWAO | White & Any Other Asian Background |
| OIRN | Iranian                          | MWOE | White & Any Other Ethnic Group     |
| OIRQ | Iraqi                            | MWBA | White & Black African              |
| WITA | Italian                          | MWBC | White & Black Caribbean            |
| OJPN | Japanese                         | MWCH | White & Chinese                    |
| AKAO | Kashmiri Other                   | MWAI | White & Indian                     |
| AKPA | Kashmiri Pakistani               | MWAP | White & Pakistani                  |
| OKOR | Korean                           | WEEU | White Eastern European             |
| WKOS | Kosovan                          | WENG | White English                      |
| OKRD | Kurdish                          | WEUR | White European                     |
| OLAM | Latin/South/Central American     | WWEU | White Western European             |
| OLEB | Lebanese                         | OYEM | Yemeni                             |
| OLIB | Libyan                           |      |                                    |