

Exam Check List



When taking exams, bags and coats should be left in your locker or the Grey Arena.



Telephony - **Students must not have mobile telephones in their possession** (either on or off). They can be handed in for safe keeping during the exam if necessary. This is very important - if a phone is found, there is a good chance that all your exams will be cancelled.



You should not have notes, MP3 players or any other electronic equipment in your possession.



You should bring a **black** pen, pencil, eraser and any other writing equipment needed for your exams. Only clear pencil cases are allowed on your desk, any others should be left in your bag. **Do not use gel pens** - this is because many of the exam papers are now scanned and sent electronically for marking - gel pens do not scan well.



In an exam where you have the use of a calculator, you should not have a calculator cover on your desk.

Sshh!

There is absolutely no talking or communication between students once you enter the exam hall. If you have any questions, you should raise your hand once seated and an invigilator will come to you.



No food allowed in the exam hall.



Water bottles are allowed in the exam hall if necessary. These should be clear bottles with a spill-proof cap. There should be no label on the bottle.