

October 2015

Dear parent/carer

Y11 briefing and subject consultation meeting for Y11 students, parents/carers

Y11 is a critical and intense time. It is crucial that students, parents/carers and staff work together closely, from the start, so that achievement is high.

We will be holding a briefing meeting for you and your child. In this meeting we will:

- communicate the minimum grades which your child is required to achieve, and explain the rationale behind this
- share results from the assessments which students are currently taking
- issue study guides – so that students are able to revise independently
- clarify homework arrangements and expectations
- explain our approach to additional learning sessions.

After the initial briefing, the Y11 subject teachers will meet with you and your child on an individual basis to provide clear feedback on what your child needs to do in order to achieve the required grades. You will also have an opportunity to review your child's coursework/controlled assessment/exercise books.

Information about the Y11 prom will also be provided at this meeting – students need to attend in order to receive the prom card which will be required to obtain a ticket. Students who attend with a parent/carer, and who have consultations with all their examined subject teachers, will earn their first money off voucher towards the prom ticket cost.



Every student is required to attend. If you are unable to attend the session allocated, please write to request an alternative time by **Wednesday 14 October**. The possible alternatives are:

- Monday 19 October, 3-6pm OR 6-9pm
- Wednesday 21 October, 3-6pm OR 6-9pm.

While we will do our best to accommodate any requests for alternative sessions, due to the number of students involved, and our desire to provide adequate time for individual meetings, we cannot guarantee to do so. If an alternative session is offered, it may not be possible for you to meet all of your child's teachers but, if this is the case, consultation by telephone or appointment will be available by arrangement. Please note that attendance is expected from the start of the session. If students and/or parents/carers arrive part way through the allocated session, teachers may no longer be available.

Many thanks for your ongoing support.

Yours faithfully

Amanda Phillips

Principal